



Orillia Office – Project Manager

You have excellent management skills and are proactive at addressing issues before they become problems. You have a P.Eng or C.E.T. Designation with 5+ years of proven Canadian experience in the management of all aspects of ICI projects in the \$1M to \$5M range.

Proficiency in schedule management, cost control, safety management, quality control, estimating, negotiating, and the ability to travel overnight to jobsite locations are all required. G.S.C. and LEED® AP designations are an asset. Computer proficiency is assumed.

Other responsibilities essential to this position include:

- Developing and monitoring the project schedule and budget
- Assisting the Superintendent in establishing the construction plan
- Managing multiple projects at the same time
- Creating and ensuring compliance with project safety programs
- Understanding and enforcing contractual responsibilities and resolving disputes
- Managing the change order process including negotiating; processing; and assessing cost and schedule impact
- Efficiently managing project meetings
- Managing all facets of project close-out including archiving of documents; maintenance and warranty manuals; deficiencies; and warranty work
- Supervising, mentoring, coaching and training project personnel

Please note any jobsite experience and provide a copy of your post secondary diploma/degree with your application.

*Email resumes to careers@monteithbuild.com or
through our website www.monteithbuild.com.*